

# WIOA SUBCOMMITTEE ON EDUCATION & CAREER PATHWAYS

---

## THROUGH INTEGRATED SERVICE DELIVERY MODLES

### MEETING MINUTES

#### **Thursday, April 30, 2015**

9:00 AM – 12:00 PM

WA State Board for Community & Technical Colleges

4<sup>th</sup> Floor Cascade A Conference Room

1300 Quince St SE, Olympia WA 98504-2495

### MEMBERS PRESENT

#### **Co-Chairs**

Beth Thew, Spokane Regional Labor Council, (Labor)

Alisha Benson, Greater Spokane Inc., Spokane STEM, (Business)

#### **Membership**

Tim Probst, Employment Security

Mark Adreon, Department of Services for the Blind (DSB)

Louisa Erickson for David Stillman, Department of Social and Health Services

Michael Mackillop, Department of Services for the Blind

Cindy Wilson, Basic Education for Adults (BEA); SBCTC

Brian Walsh, Basic Education for Adults (BEA); SBCTC

Lori Magnuson, Division of Vocational Rehabilitation

Cary Retlin, Department of Commerce

Danielle Wallace for Marlana Sessions, Workforce Development Council Seattle/King

Mark Mattke, Workforce Development Council; Spokane

Gary Kamimura, Employment Security (ESD)

#### **Other Interested Parties**

Lyle Hildahl, Washington Restaurant Association (WRA EF)

Elizabeth Iaukea, WA State Library; Microsoft IT Academy

#### **Committee Staff**

Eric Wolf, Workforce Board

Nanette Angel, SBCTC

## CALL TO ORDER & WELCOME

Beth Thew and Alisha Benson, called the meeting to order at 9 a.m., welcomed those present, and asked for self-introductions followed by a review of the committee and conference call procedures. They also reiterated the purpose of the committee to keep the discussion focused on its objective:

*The purpose of the WIOA Implementation Subcommittee on Education and Career Pathways through integrated Service Delivery Models (the “subcommittee”) is to develop the plan to “help more people find and keep jobs that lead to economic self-sufficiency, with a focus on disadvantaged populations,” as directed by Governor Jay Inslee.*

*The subcommittee will complete the deliverables within given timelines and develop recommendations for presentation to the WIOA Steering Committee.*

## TASK FORCE UPDATES

### **Task Force on Accessibility and Technology**

*Mark Adreon, Department of Services for the Blind*

During their last meeting, the task force for Accessibility and Technology had a discussion on technology and identifying what tools are available to improve accessibility. They will be furthering their conversation to include the possibility of a digitized WorkSource that could be used with partners making it easier to locate the information they need to help students.

### **Task Force on Professional Development**

*Cindy Wilson, State Board for Community and Technical Colleges*

#### **Adults with Barriers -**

This task force is still in a recruiting stage. They are looking to find voices to best support and identify the actual barriers faced by adults in the system. Research is also being done to find useful models of what’s already working wherein ideal tools can be extracted from and used as a foundation to build on.

#### **Youth Services -**

75% of WIOA funds will be targeted towards out of school youths. With this in mind, the task force has started looking at the best practices presented by youth services coordinators from within the local areas of Snohomish and North Central to detect tools that can be a useful model to construct a plan from.

## Transfer Flexibility between Adult and Dislocated Worker Programs

Gary Kamimura, Employment Security Department

Gary Kamimura provided information and guidance on the Governor's criteria for local requests to transfer up to %100 of funds between WIOA Adult and Dislocated Worker programs.

Current Transfer Request Procedure:

WDCs must forward a letter or request to ESD for approval prior to any transfer of adult or dislocated worker employment and training funds. The letter must include specific criteria for review and approval.

ESD's approval of the request is determined based on:

1. A review of the local analysis;
2. The reason(s) for the transfer;
3. The effects on the fund sources; and
4. The impact on participants.

Prior to approval, ESD may request additional information from the WDC or from the ESD's Labor Market and Economic (LMEA) division. ESD may deny the request or authorize a partial or full transfer of funds.

### **The subcommittee recommends that:**

ESD should continue to apply its existing transfer request procedure when a local area Board applies for fund transfer flexibility--potentially up to 100 percent flexibility, as allowed by WIOA.

After applying the existing transfer request procedure, ESD may authorize a partial or full transfer of funds for transfers up to 50 percent of the base allocation from either program. A transfer request in excess of 50 percent of the base allocation from either program must be approved by both ESD and by a vote of the Workforce Board.

For transfer requests above 50 percent, local area boards will submit a single request application to both the Workforce Board and ESD and ESD may approve up the fund transfer up to the 50 percent threshold before the Workforce Board grants approval for the remaining balance.

**MOTION:**                    *It was moved and seconded that the subcommittee's recommendation be presented to the Steering Committee.*

**MOTION PASSED.**

## Career Pathways Definition

**The subcommittee recommends the following definition of the career pathway concept be integrated throughout the state strategic plan:**

*"The career pathway approach connects progressive levels of education, training, counseling, support services, and credentials for specific occupations in a way that optimizes continuous progress towards the education and career goals of individuals of all ages, abilities, and needs.*

*This approach helps individuals earn marketable credentials; prepares an individual to be successful in any of a full range of secondary or postsecondary education options, including apprenticeships; engages individuals in further education and employment; and helps individuals achieve sustained economic success. Career pathways deeply engage employers and help meet their workforce needs; they also help the state and its communities strengthen their workforces and economies."*

**MOTION:** *It was moved and seconded that the recommendation for the subcommittee's definition for Career Pathways be presented to the Steering Committee for finalization of a consistent interpretation.*

**MOTION PASSED.**

## NEXT STEPS

Eric Wolf will attend the next Steering Committee prior to the next WIOA Subcommittee on Education & Career Pathways meeting and submit for approval the subcommittees recommendations for:

- Fund transfers between WIOA Adult and Dislocated Worker programs
- Career Pathways Definition

Next meeting – continue to develop and potentially finalize further criteria recommendations from ACQP

## ADJOURNMENT

The next meeting will be Wednesday, May 20, 2015  
9:00 a.m. – 12:00 p.m. | State Board for Community and Technical Colleges  
4<sup>th</sup> Floor – Cascade A

Staff Contact: Eric Wolf, Workforce Training and Education Coordinating Board  
eric.wolf@wtb.wa.gov  
(360) 709-4614