

## Steering Committee

STEERING COMMITTEE	Oct. to Dec. 2014	Jan. to Mar.2015	Apr.to Jun. 2015	Jul. to Sept. 2015	Oct. to Dec. 2015	Jan. to Mar. 2016	Apr. to Jun. 2016
<b>Creating the WIOA vision and goals</b>	Work with Governor’s Office to develop vision and goal statements to frame planning process	Check-in and reaffirm vision and goals throughout planning process	(work continues)				
<b>State and Local WIOA plan development</b>	Develop a framework so that the planning process can begin 1 <sup>st</sup> quarter of 2015, including identification of all stakeholders to engage  Steering Committee will analyze <b>Unified vs. Combined Plan</b> options	Establish communication and check-in process  Implement state and local plan development processes Planning functions are defined and assigned  At state level: Select goal area and/or issue area sponsors to lead planning in those areas  Coordinate comments on draft regulations  Draft state’s guidelines for local plan development  WDCs begin local planning processes	(Plan development continues)  (State and local WIOA plans’ goals, objectives, and strategies must be aligned)  Coordinate comments on draft regulations		Draft State Plan and Draft Local Plans,incorporating all federally required components and assurances, are completed and sent out for final public comment	State WIOA Plan submitted to DOL and DOE 3/3/2016  Steering Committee completes its review of Local Plans and recommends Board action	Board recommends Governor approval of Local Plans
<b>State policies and guidance to facilitate “Big WIOA” integrated services development</b>	Establish processes, deliverables and expectations, and timelines for deliverables in order to oversee multiple Committee work plans	Based on results from planning, begin developing policies and guidance to facilitate integrated service delivery	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

## Washington's WIOA Committee Workplan and Timeline

STEERING COMMITTEE	Oct. to Dec. 2014	Jan. to Mar.2015	Apr.to Jun. 2015	Jul. to Sept. 2015	Oct. to Dec. 2015	Jan. to Mar. 2016	Apr. to Jun. 2016
<b>Funding formulas and guidance</b>		Establish Title I-B sub-state funding distribution formula	For PY 2015				For PY 2016
		Establish state's One-Stop MOU guidance and the Governor's One-Stop cost sharing funding mechanism	Ongoing	Ongoing	Ongoing	Ongoing	Local area One-Stop MOU's must be in place
<b>One-Stop Certification Criteria, including:</b> Criteria to be used (at least once every 3 years) by local councils to assess the effectiveness, physical and programmatic accessibility, and continuous improvement of a local area's One-Stop Centers and the One-Stop delivery system		Begin development of one-stop certification criteria and continuous improvement criteria	Ongoing	Ongoing	Ongoing	Ongoing	Complete
<b>Oversight of work plans, timelines, and tracking the progress of all committees</b>	Establish processes, deliverables, expectations, and timelines for deliverables in order to oversee multiple Committee work plans	Oversee multiple Committee workplans	Ongoing	Ongoing	Ongoing	Ongoing	Complete
<b>Communications</b> • Facilitate collaborations state-to-local, local-to-state, local-to-local, and among all WIOA implementation committees	Establish guidelines that facilitate collaboration and communication among all WIOA implementation committees	Ongoing facilitation	Ongoing facilitation	Ongoing facilitation	Ongoing facilitation	Ongoing facilitation	Ongoing facilitation
<b>State Legislative focus related to WIOA, including:</b> • Legislative awareness • Identification of necessary statutory reforms	Develop recommendations and implement approved plans for legislative awareness, education, and advocacy activities	Complete		Identification of possible 2016 legislative requests	Complete		
<b>Recommendations for 2015 and 2016 legislative requests</b>	Identification of possible 2015 legislative requests						

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<p><b>Additional Board Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Develop a system and vendor staff training and development plan</li> <li>• Continuous improvement plan for One Stop system and WIOA system (this item may be assigned to the performance accountability subcommittee)</li> <li>• Develop process for identification and dissemination of best practices</li> <li>• Developing the WIOA technology plan (each subcommittee could have responsibility for determining technology needs in their issue areas)</li> <li>• Alignment of MIS data systems across One-Stop</li> <li>• The development of the statewide workforce and labor market information system</li> <li>• Recommendations on use of Statewide Activities Fund</li> <li>• Develop Sanctions/CAP policy</li> </ul>							
<p>Committee's work in relation to the Act:</p> <p>Title I-B Sec. 2, 3, 101, 102, 103, 108, Sec. 111, 121, 126, 128, 129, 131, 133, 134, 191            Title II Sec. 211, 221, 223, 224, 231, 232            Title III Sec. 303, 306            Title IV Sec. 402, 404, 412</p>							

**Washington’s WIOA Committee Workplan and Timeline**  
**Washington’s WIOA Committee for Sector Strategies to Close Skill Gaps in the Workplace**

SECTOR STRATEGY COMMITTEE to Close Skill Gaps in the Workplace	Oct. to Dec. 2014	Jan. to Mar.2015	Apr.to Jun. 2015	Jul. to Sept. 2015	Oct. to Dec. 2015	Jan. to Mar. 2016	Apr. to Jun. 2016
<b>a. Regional Designations and Governance, including:</b> <ul style="list-style-type: none"> <li>• Data analysis</li> <li>• Initial Workforce Development Council (WDC) designations</li> <li>• Consultation with CLEOs and WDCs on area designations and local board configuration</li> <li>• Recommendations on local area designations and planning regions (in-state and out-of-state)</li> <li>• Recommendations on local Council membership composition</li> <li>• Local Council certification process</li> </ul>	<p>Establish and implement process for preliminary designations of local workforce areas</p> <p>Work with stakeholders to develop recommendations</p> <p>Committee studies WIOA Sec. 106 including Sec. 106(b)(2) (Title I Chapter 2 – Local Provisions – Workforce development areas)</p>	<p>Identify all local and regional leads for planning process, and ensure a viable implementation strategy, including resources and administration is in place</p> <p>Complete data analysis and findings re: planning regions</p> <p>Establish process for Local Council certification and implement process</p>	Ongoing	Ongoing	Ongoing	Complete	
<b>a. Sector Strategy and Industry Engagement, including:</b> <ul style="list-style-type: none"> <li>• Identify targeted sectors, including required data analysis</li> <li>• Recommend guidelines for local sector targeting</li> <li>• Recommend guidelines for incumbent worker training programs</li> <li>• Identify critical skill gaps and recommend solution strategies</li> </ul>	<p>Initial data analysis and recommendations on identifying state and local targeted sectors Process for ongoing analysis established.</p> <p>Recommend planning process, linked to WIOA planning process, to ensure enhanced industry engagement and co-investment or resource leveraging, where possible</p>	<p>Complete data analysis and recommendations on identifying state and local targeted sectors</p> <p>Implement approved state and local planning process</p>					
<p><b>Committee’s work in relation to the Act:</b>            Title I-B Sec. 101, 102, 106, 107, 108, 121, 122, 129, 134            Title II Sec. 223, 231            Title III            Title IV Sec. 412</p>							

**Washington's WIOA Committee Workplan and Timeline**  
**Washington's WIOA Performance Accountability and ETPL Committee**

PERFORMANCE ACCOUNTABILITY AND ETPL COMMITTEE	Oct. to Dec. 2014	Jan. to Mar.2015	Apr.to Jun. 2015	Jul. to Sept. 2015	Oct. to Dec. 2015	Jan. to Mar. 2016	Apr. to Jun. 2016
<b>Performance Accountability and ETPL Committee:</b>	Complete all analysis and build business plan for ensuring all systems adhere to WIOA requirements			Continue quality testing on data collection and reporting systems	Ongoing	Ongoing	Complete
<b>a. Align current system(s) to WIOA for all core programs</b>	Review new data requirements for performance reporting	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Complete
<b>b. Establish procedures for WIOA performance target-setting</b>			(Note: WIA rules apply to PY 2015)		Ongoing	For state plan	For PY 2016
<b>c. Recommendations for non-WIOA HSHW/WTR programs</b>				Establish and implement procedures for non-WIOA performance target-setting	Ongoing	Ongoing	Complete
<b>d. Develop processes to align ETPL with WIOA and make recommendations for ETPL criteria</b>	Develop process and make recommendations	Ongoing	Complete				
<b>e. Develop performance criteria systems for Youth and for OJT</b>	Develop performance criteria systems	Ongoing	Complete				

**Committee's work in relation to the Act:**

Title I-B Sec. 116, 122  
Title II Sec. 212, 223, 231, 232, 242  
Title III Sec. 305, 307, 308  
Title IV Sec. 412, 416

**Washington’s WIOA Committee Workplan and Timeline**  
**Washington’s WIOA Education and Career Pathways through Integrated Service Delivery Models Committee**

EDUCATION AND CAREER PATHWAYS COMMITTEE (Integrated Service Delivery Models)	Oct. to Dec. 2014	Jan. to Mar.2015	Apr.to Jun. 2015	Jul. to Sept. 2015	Oct. to Dec. 2015	Jan. to Mar. 2016	Apr. to Jun. 2016
<b>a. One-Stop System</b> Create career pathways that are integrated through an ideal One-Stop system	Develop guidance on delivery, managing, and supporting integrated services for Washington workers	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Complete
<b>b. Adult Populations with Barriers to Employment</b> <ul style="list-style-type: none"> <li>• Recommend guidelines for integrated service delivery</li> <li>• Recommend system performance goals</li> <li>• Recommended strategies that lead to economic self-sufficiency</li> </ul>	Work with stakeholders to develop recommendations for policies and guidance that significantly improve outcomes and access for disadvantaged adult populations Socialize and modify as necessary Establish procedures for federal-state performance target-setting via planning process	Ongoing	Ongoing	Ongoing	Complete		
<b>c. Education and Training Pathways</b> <ul style="list-style-type: none"> <li>• Making education and training pathways available to youth and adults</li> <li>• Guidance on “Big WIOA” integrated services development</li> </ul>	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Complete
<b>d. Youth Services</b> <ul style="list-style-type: none"> <li>• Recommendations for leveraging 75% and 25% WIOA Title I-B Youth Program funds</li> <li>• Guidelines for coordinated performance goal-setting across programs</li> <li>• Strategies to improve outcomes with disabilities</li> </ul>	Work with stakeholders to develop recommendations for policies and guidance to improve youth outcomes  Guidance on “Big WIOA” integrated services development	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Complete

## Washington's WIOA Committee Workplan and Timeline

### Washington's WIOA Education and Career Pathways through Integrated Service Delivery Models Committee

EDUCATION AND CAREER PATHWAYS COMMITTEE (through Integrated Service Delivery Models)	Oct. to Dec. 2014	Jan. to Mar.2015	Apr.to Jun. 2015	Jul. to Sept. 2015	Oct. to Dec. 2015	Jan. to Mar. 2016	Apr. to Jun. 2016
<ul style="list-style-type: none"> <li>Strategies to enhance employer engagement and career-connected learning</li> </ul>	Socialize and modify as necessary via planning process	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Complete
<b>Committee's work in relation to the Act:</b>  Title I-B Sec. 101, 102, 107, 108, 116, 121, 122, 126, 120, 131, 133, 134 Title II Sec. 202, 203, 211, 223, 242 Title III Sec. 303 Title IV Sec. 402, 404, 409, 412, 422, 433, 435, 461, 474							