



**MINUTES OF MEETING NO. 211**  
**June 21, 2017**

**Board Members Present:**

Creigh H. Agnew, Acting Chair  
Beth Thew, Representing Labor  
Gary Chandler, Representing Business  
Jeff Johnson, Representing Labor  
Lee Anne Caylor, Representing Business  
Greg Christiansen, Representing Labor  
Cheryl Fambles for Mark Mattke, Representing Local Government  
Marty Brown, State Board for Community and Technical Colleges (SBCTC)  
Chris Reykdal, Office of Superintendent of Public Instruction (OSPI)  
Dale Peinecke, Employment Security Department (ESD)  
Carolyn McKinnon for Brian Bonlender, Department of Commerce (Commerce)  
Rob Hines for Bill Moss, Department of Social and Health Services (DSHS)  
Chris Alejano, Representing Underserved Populations

**Board Staff Present**

Eleni Papadakis, Executive Director

**Welcome and Introductions**

Ms. Creigh Agnew called the meeting to order at 9:00 a.m. at the State Board for Community and Technical Colleges in Olympia, WA.

**Chair's Report**

The following corrections were made to the May 3<sup>rd</sup> Meeting Minutes:

Page 2, second paragraph, first bullet, was corrected to reflect ESD has achieved wireless access at 40 of 40, full service affiliate one stop centers.

Page 3, third paragraph, Business Engagement Committee was corrected to The Professional Development Committee.

Motion 2017-211-01: Mr. Marty Brown moved to approve the May 3, 2017 minutes as corrected. Ms. Beth Thew seconded the motion and it passed unanimously.

## **Career Connect Washington**

Ms. Nova Gattman gave a brief overview of the Governor's Summit on Career Connected Learning. She reported that the summit, which was the culmination of the National Governors Association (NGA) Policy Academy, was a huge success. There were over 450 participants at the main site location and another 550+ attendees at the 26 satellite locations. At the conference, the Governor announced that Mr. Perry England and Mr. Brad Smith will be co-chairing a six month task force made up of community leaders, business leaders, and agency directors with the goal of bringing high-quality career-connected learning opportunities to 100,000 Washington youth over the course of five years.

## **Vice Chair Nomination and Election**

Beth Thew was nominated to serve as the Board's Vice Chair.

Motion 2017-211-02: Ms. Creigh Agnew moved to approve Beth's nomination, Mr. Jeff Johnson seconded the motion. The motion passed unanimously.

## **Board Service Recognition**

The Board recognized Marty Brown for his service and congratulated him on his retirement.

## **Other Business**

The CTE Showcase of Skills discussion was removed from the agenda.

## **One Stop MOU**

Mr. Eric Wolf gave a brief introduction of the components of the Memorandum of Understanding (MOU). He noted that under the Workforce Innovation and Opportunity Act (WIOA), each Local Workforce Development Council (LWDC) must have a MOU in place by June 30, 2017, articulating how services will be provided and coordinated among all program partners, mandatory and non-mandatory. He provided information on the dispute resolution process. Ms. Eleni Papadakis added that the agencies aren't being asked to sign on to a budgetary commitment, but a process for negotiation. Mr. Wolf clarified that all of the money negotiations are done at the local level, and he further clarified that the document had been put out for comment and that they were able to incorporate all of the suggested changes. Ms. Kathy DiJulio, Washington Workforce Association, and Ms. Cheryl Fambles, Pac-Mountain Workforce Development Council, stated that they were satisfied with the document. Mr. Wolf reported that

the core MOU team has a couple final touches to put on the document, and that it will be sent to the principals for signature in the next couple days.

### **Engaging In *Talent and Prosperity for All* (TAP) Implementation**

Mr. Eric Wolf gave an overview of the TAP Implementation progress document. In his presentation, he highlighted the following before opening the discussion to the Board:

- The Barriers and Access Solutions Committee (BASC) voting membership request for guidance.
- Moving into the new WIOA planning process cycle.
- TAP Committee accelerator funding.

Mr. Eric Wolf gave a brief overview of the BASC. He noted the Board's commitment to ensuring barrier-free access to services, and went over how the state BASC has been interacting with access committees on the local level. He noted the intent of the state level BASC is to look at those barriers that cross multiple jurisdictions and work toward solving those issues. He asked the Board for guidance on who should be seated as a voting member on the committee. Mr. Wolf clarified how the BASC would interact with the 14 barriered populations identified in WIOA. He noted that the 14 barriered populations are each represented on the local level, but at the state level, the membership is intended to be made up of those that can bring resources to the issue.

After discussing the proposal, the Board directed Mr. Wolf to move forward with recruiting representatives from the following agencies for the state BASC.

- Employment Security Department
- Department of Social and Health Services
- State Board for Community and Technical Colleges
- Department of Commerce
- Department of Veterans Affairs
- Department of Services for the Blind
- Office of Superintendent of Public Instruction
- Department of Corrections

A slate of names for the Board's approval will be presented at a future board meeting.

Mr. Wolf provided the Board with an update on the WIOA implementation committees. He highlighted the following changes since the Board's last meeting:

- BASC: Wireless Goal from Yellow to Green, reflecting ESD's widespread launch of WiFi at WorkSource centers.
- Performance Accountability: Data Sharing goal from Red to Yellow, reflecting establishment of cross-agency workgroup.
- Integrated Service Delivery: MOU Development goal from Yellow to Green, reflecting significant progress in the writing team and near completion of the document.
- Professional Development: Yellow to Green on the Learning Management System (LMS) goal, after seeking and implementing Board guidance from the May meeting on moving forward with the LMS proposal.
- Professional Development: Yellow to Green on goal to train 30 percent of system staff. The committee is surveying the community to propose a more realistic goal, per the discussion at the May Board meeting.

Mr. Wolf went over the TAP committee accelerator funding requests. He noted that TAP Implementation Committees that submit projects chosen for funding must amend the Committee Charter to reflect the committee's strategy, timeline, and measurable goals, which is why the Board can expect to see a wave of updated committee charters coming to them for approval. He went over each of the funding requests, their reporting requirements, and governance.

The last item Mr. Wolf updated the Board on was the upcoming WIOA plan review process. He reminded the Board that under the requirements of WIOA, the Board must update their ten-year strategic plan every four years; however, because TAP is the first strategic plan under WIOA, it is required to be reviewed after two years. We don't have an exact due date from the federal government, but we expect it to be in the spring of 2018. He noted that we do not have to start from scratch in this cycle but this does give us the formal opportunity to reexamine the priorities set forth in the first plan. He asked the Board for guidance on how staff should move forward with the review process, specifically to what depth do the Business and Labor community want to be involved. The Business and Labor members of the Board expressed their commitment to involvement in the review process. Ms. Papadakis noted that they have a request from the Governor to review systemwide policies that might need to be updated or moved forward. The Board discussed their role in the policy review process. Mr. Wolf noted there are a few policies the Board is committed to reviewing, including regions. The Board asked Mr. Wolf to come back to them with a recommendation on how to move forward with the review based on the guidance they have provided.

### **FY18 Agency Operating Budget**

At the last meeting, the Board was provided with the proposed FY18 Operating Budgets for their consideration. Ms. Papadakis went over the two motions before the Board for approval and

briefly recapped the program fund splits. She noted that due to the federal and state budgets not yet being finalized, the budget before the Board is not set in stone.

Superintendent Reykdal stated, in regard to the Carl Perkins budget, that OSPI is in full support of using CTE money in a smarter way, and that he is fully committed to spending his energy making sure that all of the federal money coming into Washington is leveraged to meet its full potential. He was supportive of the split to give the State Board for Community and Technical Colleges a larger share of the Perkins money.

Mr. Marty Brown suggested the Board approve both of the motions as presented with the added language, giving Ms. Papadakis the authority to adjust depending on final state and federal appropriations and report back to the Board. The Board agreed.

Motion 2017-211-03: Ms. Beth Thew moved to approve the career and technical education budget as presented for July 2017 through June 2018, and enter into agreement with the partner agencies to distribute the funds in accordance with the fund distribution matrix. Ms. Papadakis was granted authority to adjust depending on final state and federal appropriations and report back to the Board if necessary. Mr. Jeff Johnson seconded the motion and it passed.

Motion 2017-211-04: Mr. Marty Brown moved adoption of the recommended motion to approve the operating budget as presented. Ms. Papadakis was granted authority to adjust depending on final state and federal appropriations and report back to the Board if necessary. Mr. Jeff Johnson seconded the motion and it passed.

### **Board Retreat Preparation**

Mr. Patrick Woods gave an overview of the workgroups that came out of last year's retreat, and went over the subject of this year's retreat: Business Engagement. The Board discussed how they wanted to frame the Business Engagement discussion, the composition of the business panel, and what they hope to gain from their time spent together. The Board asked Mr. Woods to prepare a summary of their discussion and distribute it for their feedback prior to the retreat.

### **Executive Director's Report**

Ms. Eleni Papadakis provided an Executive Director's Report in writing. In addition, she updated the Board on the upcoming National Governors Association meeting being held in Portland, Oregon, and encouraged the Board to attend. She also updated the Board on the Credential Engine project. She noted that the Lumina Foundation has committed to putting their money behind the creation of a national credential registry, and that they have developed the format for the registry and are now looking for states to participate in the testing. She also reported that she has accepted and offered to serve as the Chair of the Credential Engine Board.

**Meeting Evaluation and Wrap Up**

The Board took a moment to review the meeting.

The meeting adjourned at 1:30 p.m.