

# Local Workforce Development Board Plan Approval & Certification

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# Federal Requirements for Plan/Board Certification

The Workforce Board is responsible for the following activities\* for Local Workforce Development Boards (LWDB):

- Review and approval of all 12 LWDB strategic plans (WIOA Law Section 108), including confirming alignment with TAP.
- Review and certification of all 12 LWDBs (WIOA Law Section 107(c-d)).

\*As designated by the Governor.



# Overview of Approval & Certification Process

- Board staff provided guidance to LWDBs in the form of a planning guide last fall.
- LWDBs worked with their Chief Local Elected Official(s) (CLEO) and local partners to develop a strategic plan that aligns with the state workforce plan (TAP) – due April 10, 2024.
- Workforce Board received an update on this process in the March 21, 2024 meeting.
  - Board requested an interagency team review and make recommendations to the Board for the June 20, 2024 meeting.



# Approval & Certification Process (cont.)

- All LWDBs received three reviews of their plan and certification components.
- Initial review of draft plans with Board staff and ESD subject matter experts in April.
- Detailed feedback was provided to LWDBs for adjustments and updates, with final plans due May 15.



# Approval & Certification Process (cont.)

- Second round review of the final plans done by an interagency review team in late May.
  - Thank you to ESD, SBCTC, and DSHS for their expertise and time on this review!
- Board staff reviewed feedback from interagency reviewers and followed up with local boards where there were items to review.
- Staff recommendation: The Board should **approve the local plans and certify all 12 LWDBs.**



# Select Technical Assistance & Process Updates

## Local Plan Review Process

- Improved guidance on how to demonstrate components of LWDB role and leadership.
- Use performance targets from the previous year (current year is still ongoing).
- Measurable Skills Gains outcomes – process and technical assistance improvements.

## Board Certification

- Support in filling employer vacancies.
- Process to evaluate board member experience and decision-making authority (criteria of certification).
- Updated form and guides for any requirements on board members of the LWDB for uniform review.



# Recommended Motion

“The Workforce Board, as the Governor’s designee for the strategic plan and local review process, **recommends approval of the local strategic plans and certification of the Local Workforce Development Boards.**”

# QUESTIONS?

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