



State of Washington

## Workforce Training and Education Coordinating Board

128 – 10<sup>th</sup> Avenue SW • P.O. Box 43105 • Olympia, WA 98504  
Phone: (360) 709-4600 • Fax: (360) 586-5862

**Private Vocational School License Applicant:** Please complete the shaded section (*via typewriting*), sign, and return to the Workforce Board by uploading to tab 5, section 3 within the EDvera Initial License Application. Workforce Board staff will send the credit reference out. Examples of references can be banks, utility companies, mortgages, and supply vendors. *Handwritten forms will not be accepted.*

**Financial Reference:** The party identified below is applying for a license to operate a private vocational school and listed your institution as a financial reference. Please complete the information below the shaded box via **fax or mail: Fax: (360) 586-5862, P.O. Box 43105 • Olympia, WA 98504**

### THIS PORTION TO BE COMPLETED BY PRIVATE VOCATIONAL SCHOOL APPLICANT

School Name: \_\_\_\_\_ Parent Company (if applicable): \_\_\_\_\_

Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name on Account (if different than School Name or Parent Company): \_\_\_\_\_

Name of Financial Reference: \_\_\_\_\_ Account Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

The Washington State Workforce Training and Education Coordinating Board is hereby authorized to authenticate the above information by communicating with the financial reference listed.

\_\_\_\_\_  
Signature of School Owner or Designee

\_\_\_\_\_  
Date

### ----- THIS PORTION TO BE COMPLETED BY FINANCIAL REFERENCE, NOT THE APPLICANT -----

Account Type: ☐ Checking ☐ Loan ☐ Savings ☐ Other: \_\_\_\_\_

Date Established: \_\_\_\_\_ Rating (for loan accounts): \_\_\_\_\_

Current Balance: \_\_\_\_\_ Highest Balance: \_\_\_\_\_

How often has the customer paid late: \_\_\_\_\_ Would the customer be eligible for more credit: \_\_\_\_\_

Comments: \_\_\_\_\_

Information Provided by: \_\_\_\_\_ Title: \_\_\_\_\_