WIOA Local Board Certification

Policy 1040 and Certification Process

Liz Gallagher
Workforce Board

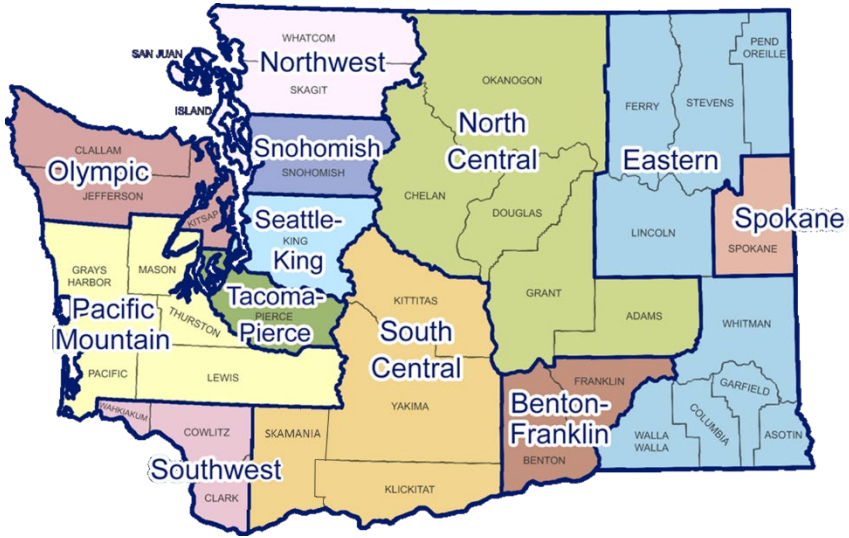
WASHINGTON Workforce Training & Education Coordinating Board

Why Local Board Certifications Exist

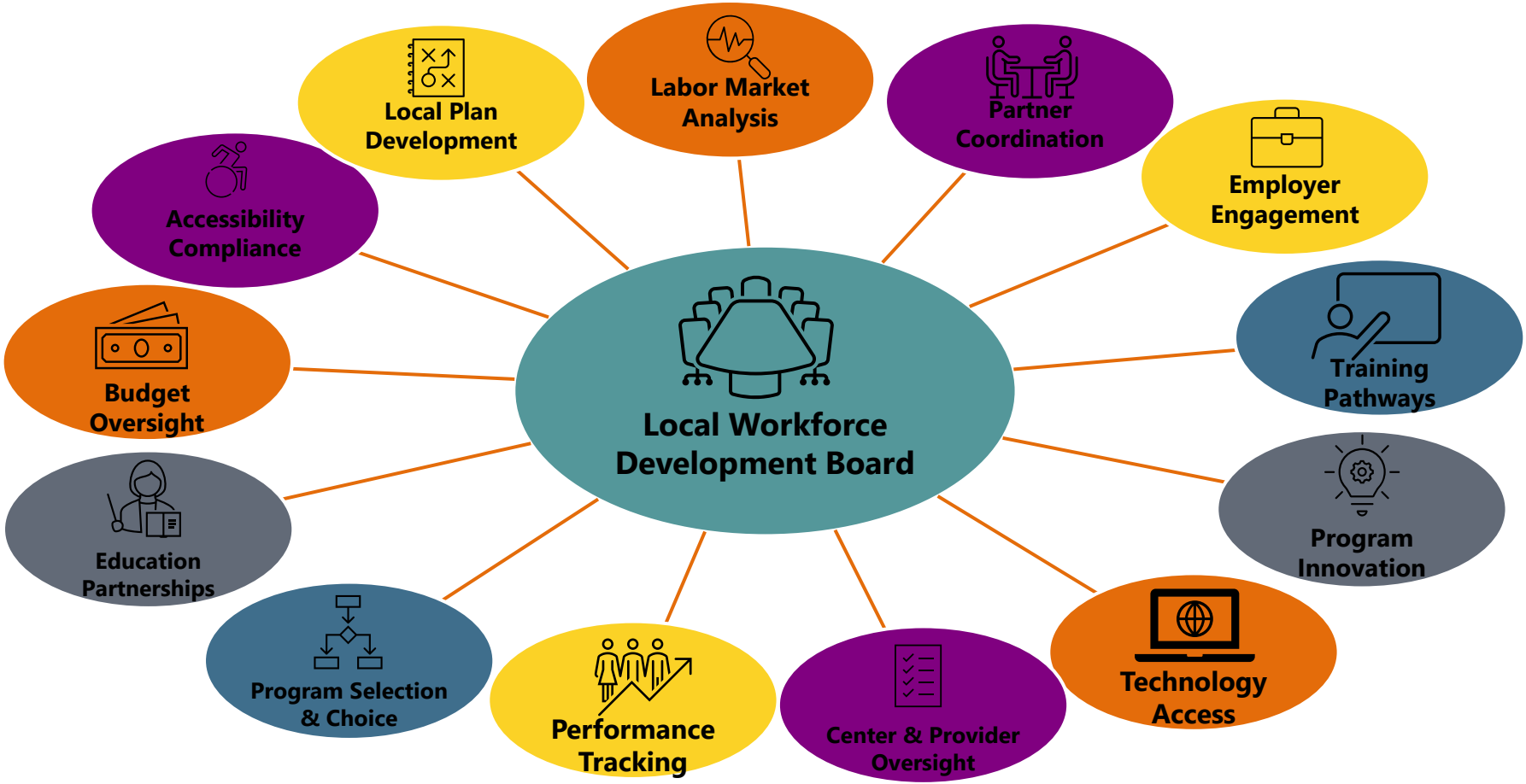
1. **Federally required** by WIOA Sections 106 and 107.

2. Ensures each of the **12 Local Workforce Development Boards** continues to meet federal requirements.

3. Provides **accountability** for leadership of the local workforce system.



The 13 Functions of a Local Board



Important Context

Possible Outcomes

- **Certification** - The board is doing what the law requires and can keep operating as usual.
- **Provisional Certification** - The board is mostly meeting the requirements but needs to fix some issues within a set time.
- **Decertification** - In cases of fraud, abuse, failure to carry out functions the Local Board may lose its authority and be effectively dissolved. **This is a very rare occurrence**.

Certification Process Overview

- Local Boards will complete the Local Board Certification Tool (Attachment A).
- The tool documents how each board meets the 13 statutory functions.
- Completed tools must be submitted to the Workforce Board staff by May 30.
- Workforce Board staff review and verify the information and Local Plan details, in collaboration with ESD.
- Workforce Board staff present recommendations to the Board based on the information gathered.
- The Workforce Board makes final certification determinations at the June meeting.

Certification Policy and Tool Updates

- Clarifies statutory authority under WIOA §107(d).
- Updates certification timing to align with local planning cycles.
- Clearer timeline requirements for provisional certification.
- Removes the requirements for a separate State Board Certification Committee.
- Assigns initial research and recommendations to Workforce Board staff.
- Adds appeals procedures.
- Updated certification tool to be simpler and clearer.

Future Policy Update – Winter 2027

Some improvements were deferred due to the upcoming 2026 certification cycle.

Staff plan to revisit the policy near the end of winter 2027.

Future revisions will align certification explicitly with odd-year local plan cycles.

QUESTIONS?

liz.gallagher@wtb.wa.gov
(360) 709-4610

WASHINGTON Workforce Training & Education Coordinating Board

Recommended Motion

"The Workforce Board, as the Governor's designee, **approves Policy 1040 and its Local Board Certification Tool and Review Process**."

Direct Service Provider Status

SkillSource and Northwest Workforce Council: Extension Request

Liz Gallagher
Workforce Board

Washington Workforce Training & Education Coordinating Board

Background – Procurement Policy

What is Procurement – WIOA Law

- The requirement to shop around for Title IB Service Providers.
  - Clearly required for One-Stop Operators.
  - Clearly required for contracting services out to external organizations.
  - **Not always required for Local Boards that want to serve as their own Title I-B provider—particularly those with a *strong, proven track record*.**

Procurement Policy Updates

- Updates been in progress for 3 years as Workforce Board staff work with LWDBs to come to consensus on a policy framework.
- Final draft is nearly done.
- Goal: present proposed policy to the board by the end of the summer.

Background – SkillSource and Northwest Workforce Council

North Central LWDB (SkillSource)

- **Consistent performance**
  - strong spending strategies
  - stable enrollments
  - high federal performance outcomes
  - Statewide leader in data integrity oversight
- **Effective partnerships and service integration**, especially with education providers.

Northwest LWDB (Northwest Workforce Council)

- **Performance trends**
  - Continued improvements in spending & enrollment rates
  - Some of the best federal outcomes in the state – best practice with Youth services
- Confirmed **compliance with WIOA and state policy**

Why this Matters

- Prevents **service disruption** while procurement policy is finalized
- Ensures **continued strong performance and accountability** in both regions
- Supports **statewide workforce system stability through June 2027**

QUESTIONS?

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Recommended Motion

"The Workforce Board, as the Governor's designee, **approves the extension request from the North Central Local Workforce Development Board (SkillSource) the Northwest Local Workforce Development Board (Northwest Workforce Council) to continue as the Direct Service Provider for Title IB Adult, Dislocated Worker and Youth programs until June of 2027**."